



FROM.....DISTRICT COUNCIL

PETTY CASH ACCOUNT			£	p
Balance Brought Forward at 1 st April 20.....			A	
Advances Received from the National Treasurer				
Date	£	p		
Total Received from National Treasurer			B	
Sub-Total			A + B	
Expenditure			£	p
Travel Costs				
Administrative costs (Printing, Stationery, Postage etc.)				
Other (specify):				
VAT				
Total Expenditure			C	
Balance Carried Forward at 31st March 20.....			A+B -C	

I confirm Statements A and B are correct.....District Treasurer

From the records presented to us, we certify that the above statements A and B are correct and that the cash in hand has been agreed.

.....District Auditors Date.....

This return should be sent to the National Treasurer within 14 days of the year end. If necessary, the auditors certificate can be added at a later date.