**EVENT NOTIFICATION AND RISK ASSESSMENT COURSE S102/16s**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CYCLING TIME TRIALS** |  | Devon & Cornwall Constabulary | | |  | | Police/Safety Advisory Group | |
| Type of event: | 🞎INDIVIDUAL TIME TRIAL | | | | |  | | |
|  |  | | | | |  | | |
|  |  | | | | |  | | |
| Event Headquarters | Lanivet Community Centre | | | | | | | |
| Name of event: | CTT | | | | | | | |
| Promoting Club: | Duchy Velo | | | | | | | |
| Date of event: | 5/7/23 | | | | | | | |
| Time of start: | 1900 | | Estimated time of finish: | | | | | 2100 |
| Organiser/Promoter: | Forename: | | Robin | | | Surname: | | Riches |
| Address: | 71 Grass Valley Park | | | | | | | |
| Address: | Bodmin | | | | | | | |
| Address: |  | | | | | | | |
| Postcode: | PL31 1DN | | | E- mail: | | [Robinriches50@hotmail.com](mailto:Robinriches50@hotmail.com) | | |
| Telephone: | 07990976281 | | | | | | | |
| Route 🞎 Circuit 🞎 Venue 🞎 Name:  **Castle-an-Dinas 10** | **Course description – S102/16S**  Start adjacent to middle post of farm gate 10yds west of “Magnet” entrance on old A30 at Victoria, (grid ref SW 618 985). Proceed in easterly direction to Victoria Interchange. Take 2nd exit over the A30 to the 2nd roundabout. Take the 1st exit to Innis downs roundabout. Take the 4th exit to retrace to Victoria roundabout. Take the 2nd exit to cross the A30. At the 2nd roundabout take the 2nd exit to retrace and past the start. At the new (incomplete) roundabout at the top of the rise take the 2ndexit. Pass under iron bridge and continue to St Columb roundabout. Take the 5th exit to retrace and pass under the iron bridge again. Turn left onto the B3274 at next junction sign posted Tregonetha/Padstow. Cross over the A30 to finish at the top of the climb at the bridleway sign opposite the layby, Grid ref SW 96863 62361.  **The following notes are to be added to the rider’s start sheet**   * All competitors must observe the highway code. Ride with your head up. Do not white line**.** Wear bright clothing. Regulations provide that all competitors must observe the law of the land relating to road use and competitors who ride dangerously must expect to be liable to strict disciplinary action. * A flashing red rear light is compulsory. No rear light, no ride. * The wearing of hardshell helmet as defined in the CTT handbook is compulsory. * Competitors must not warm up on the course or near the start area. Avoid U turns. Please use the old A30 between Innis Downs and Victoria or the A391 to Bugle. * At the start, competitors must wait in single file on the cyclepath/pavement at least 4 metres from timekeeper. * Event officials must not seek to regulate or interfere with other traffic - CTT Reg.20. * If you are caught by another rider the Regulations require the overtaken rider to fall back to at least 50 metres behind the quicker rider. * Please help the time keepers - when finishing please call your number out loud; it is difficult to see rider’s numbers at race speed, especially in the rain. * On completion of their ride, competitors must continue without stopping and return single file to the event HQ. * Competitors must pay particular attention to the following hazards on the course:   + Narrow section of road under railway bridge at 6.8 miles and 15.5 miles. Be aware of other riders and oncoming traffic   + Narrow section of road and bends with reduced visibility at 9.6 miles and 12.2 miles. Be aware of other riders and oncoming traffic. Do not ‘straight line’ through the bends.   + Fast descent from Castle-an-Dinas at 8 miles. There are a few patches of uneven surface and drain covers. | | | | | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Estimated number of participants: | 50 | | | | |
| Senior Official on the day: | Robin Riches | | | | |
| Person(s) conducting Original Risk Assessment: | Robin Riches | |  | | |
| Date of original Risk Assessment: | 21/02/23 | Date of last review: | | 21/02/23 | |
| All event marshals will briefed | | | | | |
| Signed – Event Organiser/Promoter/Risk Assessor | Robin Riches | | Date: | |  |

**Notes for guidance for the completion of this Risk Assessment:**

**HAZARD** means the potential to cause harm.

**RISK** means the degree of likelihood that a hazard will cause harm.

**PERSONS AT RISK** who may be affected by a risk, i.e. the number of people who might be exposed to the hazard

**RISK** therefore reflects both the likelihood that harm will occur and its severity.

**RISK ASSESSMENT** is controlling the level of risk; it might be summarised as follows:

### LOOK…EVALUATE…ACT…REVIEW

## Generic Risk Assessment Codes

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **COLUMN A** |  | **COLUMN C** | | | | |
| Measures to reduce risk to low | | | | |
| Hazard Risk rating level | **1** | Code of Practice advanced signing on approach to course | | | | These measures apply  **to all events, and the**  **whole course** |
| H = HIGH | **2** | **Code of Practice safety signs as determined by risk assessment** | | | |
|  | **3** | **Safety briefing for all competitors** | | | |
| M = MEDIUM | **4** | **Safety briefing for all marshals** | | | |
|  | **5** | **Competitors/Marshals WILL comply with traffic law** | | | |
| L = LOW | **6** | **All marshals to wear Hi-Vis clothing** | | | |
|  | **7** | **Advanced liaison with interested parties** | | | |
| **8** | **Event vehicles to be identifiable** | | | |
| **COLUMN B** | 9 | Road closure | | | | |
| PERSONS AT RISK | 10 | Additional approach signs | | | | |
|  | 11 | Junction to be marshalled by: | |  | Number of marshals | |
| A. COMPETITORS | 12 | Traffic signals to be manually controlled | | | | |
|  | 13 | Traffic signals to be marshalled | | | | |
| B. SPECTATORS | 14 | Motorcycle Police escort | | | | |
|  | 15 | Motorcycle safety marshal | | | | |
| C. ORGANISERS/  MARSHALS | 16 | Pedestrian crossings to be marshalled | | | | |
| 17 | Marshals to have method of communication | | | | |
|  | 18 | Officials to be identifiable | | | | |
| D. ON COMING TRAFFIC | 19 | Not open during event | | | | |
|  | 20 | Establish time of other events and review | | | | |
| E. PASSING TRAFFIC | 21 | Protective barriers in front of spectators | | | | |
|  | 22 | Physical protection (straw bales) | | | | |
| F. CROSSING FROM RIGHT | 23 | Signposted for competitors | | | | |
|  | 24 | Protection afforded by lines of cones | | | | |
| G. CROSSING FROM LEFT | 25 | Protect access/egress for emergency vehicles | | | | |
|  | 26 | Uniformed Police/ Traffic Warden | | | | |
| H. OTHERS - SPECIFY | 27 | Marshal with authority to stop traffic (if legislation allows) | | | | |
|  | 28 |  | At the start, competitors must wait in single file alongside road edge/kerb at the point indicated at least 4 metres from timekeeper. | | | |
|  | 29 |  |  | | | |

##### EXAMPLE

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Whole event codes (1-8)** | | | **A** | **B** | **C** |
| **ID NO.** | **Miles/kms from start location** | **Detail of hazard** | **Risk rating level** | **Persons at risk from hazard** | **Additional measures to reduce risk to LOW** |
| **1** | **2.3 m** | **Cross roads** | **M** | **A** | **11 (2),23** |

**GENERIC RISK ASSESSMENT**

Due to the interaction/mixing of traffic and sporting events on the highway, there is a possibility that accidents may occur due to the driver/rider or participant error, and such incidents may result in serious personal injury.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Course**  **identification:** | |  | **A** | **B** | **C** |
| **Whole event codes (1-8):** | | | **H/M/L** | **A - H** | **9 to 29 (only)** |
| **ID NO.** | **Miles/kms from start and/or location** | **Detail of hazard** | **Risk rating level**  **H/M/L** | **Persons at risk from hazard** | **Additional**  **measures**  **to reduce risk**  **to LOW** |
| 0 | Headquarters | Journey from HQ to start & return | L | A | 3 |
| 1 | 0.0 mile to 16 miles | Overtaking, oncoming and traffic entering from right and left | L | A, D, E, F, G | 3  5 |
| 2 | 0.0 mile | Starting area | M | A, C, E | 4  10 – CYCLE EVENT warning signs to be placed 100 yards either side of start.  24 – To be placed on carriageway adjacent to start.  28 – Warning to be added to competitors notes. |
| 3 | 0.1 mile | Junction – B3274 joining race route on left (priority for race route straight ahead) | M | A, E, F, G | 10 – CYCLE EVENT warning sign to be placed on B3274, 50 yards prior to junction. |
| 4 | 0.3 miles | Victoria A30 westbound Interchange Roundabout | M | A, C, F, G | 11 (1) & 23, 10 – approach roads  Marshall to be positioned adjacent to A30 overpass for competitors.  23 – Direction arrows to indicate exit from roundabout. |
| 5 |  | Interchange overpass road | L | A | No action required |
| 6 | 0.4 miles | Victoria eastbound Interchange Roundabout | M | A, C, F, G | 11 (1) & 23, 10 – approach roads  Marshall to be positioned adjacent to old A30 exit for competitors.  23 – Direction arrows to indicate exit from roundabout. |
| 7 | 1 mile | Minor un-named road carrying only light traffic joining race route on left | L | A, G | No action required |
| 8 | 1.1 miles | Minor un-named road carrying only light traffic joining race route on left | L | A, G | No action required |
| 9 | 2.45 miles | Innis Downs roundabout | M | A, C, F, G | 11 (1) & 23, 10 – approach roads  Marshall to be positioned adjacent to old A30 road westbound exit.  23 – Direction arrows to indicate exit from roundabout. |
| 10 | 4.1 miles | Minor un-named road carrying only light traffic joining race route on left | L | A, G | No action required |
| 11 | 5.1 miles | Victoria eastbound Interchange Roundabout | M | A, C, F, G | Covered in ID 6 |
| 12 |  | Interchange overpass road | L | A | No action required |
| 13 | 5.2 miles | Victoria A30 westbound Interchange Roundabout | M | A, C, F, G | Covered in ID 4 |
| 14 | 5.9 miles | Junction – B3274 joining race route on left (priority for race route straight ahead) | M | A, E, F, G | Covered in ID 3 |
| 14a | 6.5 miles | New roundabout (currently only partially completed). Race route takes the second available exit.  Road work machinery and signage. | M | A, E | 11 (1) Marshall  23 – Direction signage |
| 15 | 6.7 miles | Junction – B3274 crossing race route | M | A, D, E, F, G | 10 – CYCLE EVENT warning signs to be placed 50 yards prior to junction on both joining roads. |
| 16 | 6.8 miles | Road narrows under railway bridge | H | A, C, D, E | 3 – Warning to be added to competitor notes.  10 – CYCLE EVENT warning sign to be placed on race route 50 yards prior to junction ID 4.  10 – CYCLE EVENT warning signs to be placed on race route 100 yards prior to hazard. |
| 17 | 7.7 miles | Minor un-named road carrying only light traffic joining race route on left | L | A, G | No action required |
| 18 | 9.2 miles | Minor un-named road carrying only light traffic joining race route on left | L | A, G | No action required |
| 19 | 9.6 miles | Road narrows and series of bends with reduced visibility | H | A, D, E | 3 – Warning to be added to competitor notes.  10 – CYCLE EVENT warning signs to be placed either side of hazard. |
| 20 | 11.1 miles | Trekenning roundabout (junction with A39) | H | A, C, D, E, F, G | 11 – 1 marshal to be positioned on race route at approach to roundabout.  10 – CYCLE EVENT WARNING sign to be placed on A39 100 yards prior to roundabout from both directions.  23 – Direction arrows to indicate exit from roundabout. |
| 21 | 11.2 miles | Beginning of return leg | M | A, E, D | 10 – CYCLE EVENT WARNING sign to be placed on race route 50 yards after roundabout. |
| 22 | 12.2 miles | Road narrows and series of bends with reduced visibility (ID 8) | H | A, D, E | Covered in ID 19 |
| 23 | 13.1 miles | Minor un-named road carrying only light traffic joining race route on left | L | A, G | No action required |
| 24 | 13.5 miles | Fast descent with patches of uneven surface | M | A | 3 – Warning to be added to competitor notes. |
| 25 | 14 miles | Minor un-named road carrying only light traffic joining race route on left | L | A, G | No action required |
| 26 | 15.5 miles | Road narrows under railway bridge | H | A, C, D, E | Covered in ID 16 |
| 27 | 15.6 miles | Left turn onto B3274 |  |  | 1 Marshall to be stood on junction to direct riders |
| 28 | 15.7 miles | Minor un-named road carrying only light traffic joining race route on right | L | A, G | No action required |
| 29 | 16.1 miles | Minor un-named road carrying only light traffic joining race route on left | L | A, G | No action required |
| 30 | 16.6 miles | Finish area | M | A, C, E | 3 – Competitors to continue riding and not congregate in finish layby  4 |
| 31 |  | Return journey to Race Headquarters | L | A | 3 |

## SPECIFIC RISK ASSESSMENT

**To be used in case of any additional risk that is identified before event.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Route 🞎 Circuit 🞎 Venue 🞎 :** | | |  | | | |
| **Date of event:** | | |  | | | |
| **NO.** | **Location** | **Detail of hazard** | | **Persons at risk** | **Risk rating** |
|  |  |  | |  |  |
|  |  |  | |  |  |
|  |  |  | |  |  |
| **New control measures to reduce the above risk to low:** | | | | | |
|  | | | | | |
|  | | | | | |
|  | | | | | |
|  | | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NO.** | **Location** | **Detail of hazard** | **Persons at risk** | **Risk rating** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **New control measures to reduce the above risk to low:** | | | | |
|  | | | | |
|  | | | | |
|  | | | | |
|  | | | | |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **NO.** | **Location** | **Detail of hazard** | | **Persons at risk** | | **Risk rating** | | |
|  |  |  | |  | |  | | |
|  |  |  | |  | |  | | |
|  |  |  | |  | |  | | |
| **New control measures to reduce the above risk to low:** | | | | | | | | |
|  | | | | | | | | |
|  | | | | | | | | |
|  | | | | | | | | |
|  | | | | | | | | |
| Signed –Event Organiser/Promoter/Making specific risk assessment Date: | | |  | | Date: | |  |