**EVENT NOTIFICATION AND RISK ASSESSMENT CYCLING**

###### TIME

###### TRIALS

###### 

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| To: | Devon and Cornwall | Constabulary | | | | |  | | | Police/Safety Advisory Group | | |
| Type of event: | | | X🞎INDIVIDUAL TIME TRIAL | | | | | | 🞎 2 UP TEAM TIME TRIAL | | | |
|  | | | 🞎 3 UP TEAM TIME TRIAL | | | | | | 🞎 4 UP TEAM TIME TRIAL | | | |
|  | | |  | | | | | | 🞎 OTHER | | | |
| Name of event: | | | NDV Open RTH | | | | | | | | | |
| Promoting Club: | | | North Devon Velo | | | | | | | | | |
| Date of event: | | | 04/08/2024 | | | | | | | | | |
| Time of start: | | | 09:00 | | Estimated time of finish: | | | | | | | 11:30 |
| Organiser/Promoter: | | | Forename: | | Phil | | | | Surname: | | | Ley |
| Address: | | | Marsh Green | | | | | | | | | |
| Address: | | | GoodLeigh | | | | | | | | | |
| Address: | | | Barnstaple | | | | | | | | | |
| Postcode: | | | EX32 7NY | | | E- mail: | | | philmley@btinternet.com | | | |
| Telephone: | | | 07919574013 | | | | | | | | | |
| Safety Officer: | | | Forename: | roger | | | | | Surname: | | | sheridan |
| Address: | | | wayside | | | | | | | | | |
| Address: | | | Putsborough Road | | | | | | | | | |
| Address: | | | Georgeham | | | | | | | | | |
| Postcode: | | | Ex33 1JU | | | E- mail: | | | roger@nopinz.com | | | |
| Telephone: | | | 07528729332 | | | | | | | | | |
| Route 🞎 Circuit 🞎 Venue 🞎 Name: | | | S12/22S | | | | | | | | | |
| Estimated number of participants: | | | 60 | | | | | | | | | |
| Start Area location: | | | A377 – layby LHG side 0.25 km from HQ | | | | | | | | | |
| Finish Area location: | | | Northern end of entrance to Bay View Garage, Landkey Road | | | | | | | | | |
| Senior Official on the day: | | | Phil Ley | | | | | | | | | |
| Person(s) conducting Risk Assessment: | | | Roger Sheridan | | | | | |  | | | |
| Date of original Risk Assessment: | | | ? | | | | | Date of last review: | | | Jan 2024 | |
| The First Aider/Paramedic will be trained to the required standard.All event marshals will be trained and briefed | | | | | | | | | | | | |
| Signed – Event Organiser/Promoter | | | Phi Ley | | | | | | Date: | | 19/01/2024 | |

**Notes for guidance for the completion of this Risk Assessment:**

**HAZARD** means the potential to cause harm.

**RISK** means the degree of likelihood that a hazard will cause harm.

**PERSONS AT RISK** who may be affected by a risk, i.e. the number of people who might be exposed to the hazard

**RISK** therefore reflects both the likelihood that harm will occur and it’s severity.

**RISK ASSESSMENT** is controlling the level of risk; it might be summarised as follows:

### LOOK…EVALUATE…ACT…REVIEW

## Generic Risk Assessment Codes

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| COLUMN A |  | COLUMN C | | | | |
| Measures to reduce risk to low | | | | |
| Hazard Risk rating level | **1** | Code of Practice advanced signing on approach to course | | | | These measures apply  **to all events, and the**  **whole course** |
| H = HIGH | **2** | **Code of Practice safety signs as determined by risk assessment** | | | |
|  | **3** | **Safety briefing for all competitors** | | | |
| M = MEDIUM | **4** | **Safety briefing for all marshals** | | | |
|  | **5** | **Competitors/Marshals WILL comply with traffic law** | | | |
| L = LOW | **6** | **All marshals to wear Hi-Vis clothing** | | | |
|  | **7** | **Advanced liaison with interested parties** | | | |
| **8** | **Event vehicles to be identifiable** | | | |
| COLUMN B | 9 | Road closure | | | | |
| PERSONS AT RISK | 10 | Additional approach signs | | | | |
|  | 11 | Junction to be marshalled by : | |  | Number of marshals | |
| A. COMPETITORS | 12 | Traffic signals to be manually controlled | | | | |
|  | 13 | Traffic signals to be marshalled | | | | |
| B. SPECTATORS | 14 | Motorcycle Police escort | | | | |
|  | 15 | Motorcycle safety marshal | | | | |
| C. ORGANISERS/  MARSHALS | 16 | Pedestrian crossings to be marshalled | | | | |
| 17 | Marshals to have method of communication | | | | |
|  | 18 | Officials to be identifiable | | | | |
| D. ON COMING TRAFFIC | 19 | Not open during event | | | | |
|  | 20 | Establish time of other events and review | | | | |
| E. PASSING TRAFFIC | 21 | Protective barriers in front of spectators | | | | |
|  | 22 | Physical protection (straw bales) | | | | |
| F. CROSSING FROM RIGHT | 23 | Signposted for competitors | | | | |
|  | 24 | Protection afforded by lines of cones | | | | |
| G. CROSSING FROM LEFT | 25 | Protect access/egress for emergency vehicles | | | | |
|  | 26 | Uniformed Police/ Traffic Warden | | | | |
| H. OTHERS - SPECIFY | 27 | Marshal with authority to stop traffic (if legislation allows) | | | | |
|  | 28 | Specify: |  | | | |
|  | 29 | Specify: |  | | | |
|  | 30 | Specify: |  | | | |

##### EXAMPLE

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Whole event codes (1-8) 1,2,3,4,5,6** | | | **A** | **B** | **C** |
| **ID NO.** | **Miles/kms from start location** | **Detail of hazard** | **Risk rating level** | **Persons at risk from hazard** | **Additional measures to reduce risk to LOW** |
| **1** | **2.3 m** | **Cross roads** | **M** | **A** | **11 (2),23** |

**GENERIC RISK ASSESSMENT**

Due to the interaction/mixing of traffic and sporting events on the highway, there is a possibility that accidents may occur due to the driver/rider or participant error, and such incidents may result in serious personal injury.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Course**  **identification:** | | **S** | **A** | **B** | **C** |
| **Whole event codes (1-8):** | | | **H/M/L** | **A – H** | **9 to 29 (only)** |
| **ID NO.** | **Miles/kms from start and/or location** | **Detail of hazard** | **Risk rating level**  **H/M/L** | **Persons at risk from hazard** | **Additional**  **measures**  **to reduce risk**  **to LOW** |
| **0** | **Exit from HQ** | **Exit to main road** | **L** | **A, D, B** | **10 x 2 on each approach** |
| **1** | **Crossing A39** | **Riders to cross A377to get to start** | **L** | **A, D, E,B** | **Note to riders on start sheet** |
| **2** | **0** | **Riders waiting to start** | **L** | **A, B, C, E** | **10 x 2 (each side of start area)11x 2, 18** |
| **3** | **0,26** | **Junction on left (New Bridge Cross)** | **L** | **A, F, G** | **Nil** |
| **4** | **0.62** | **Junction on right (to Tawstock)** | **L** | **A, F, G** | **Nil** |
| **5** | **1.08** | **Junction on right (to Week)** | **L** | **A, F, G** | **Nil** |
| **6** | **1.53** | **Junction on right (Week Lane End)** | **L** | **A, F, G** | **Nil** |
| **7** | **2.06** | **Junction on right (Chapelton Cross)** | **L** | **A, F, G** | **Nil** |
| **8** | **2.19** | **Junction on right (Langham Bridge)** | **L** | **A, F, G** | **Nil** |
| **9** | **3.1** | **Junction on right (B3227 Fishleigh Rock)** | **M** | **A, F, G** | **10 x 1 on verge opposite junction** |
| **10** | **4.37** | **Junction on right (B3227)** | **L** | **A, F, G** | **Nil** |
| **11** | **4.6** | **Junction on right** | **L** | **A, F, G** | **Nil** |
| **12** | **4.84** | **Junction on right – offset crossroads (B3227)** | **M** | **A, C, F, G** | **10 x 1 on verge opposite junction plus 11 x 1, 1823 x 2** |
| **13** | **5.48** | **Junction on right** | **L** | **A, F, G** | **Nil** |
| **14** | **5.78** | **Junction on left** | **L** | **A, F, G** | **Nil** |
| **15** | **6.13** | **Junction on right** | **L** | **A, F, G** | **Nil** |
| **16** | **6.6** | **Junction on right** | **L** | **A, F, G** | **Nil** |
| **17** | **6.9** | **Junctions on left** | **L** | **A, F, G** | **Nil** |
| **18** | **7.25** | **Minor Roads Cross** | **L** | **A, F, G** | **10 x 2 on both approaches** |
| **19** | **7.77** | **Junction on left** | **L** | **A, F, G** | **Nil** |
| **20** | **8.42** | **Minor cross road** | **L** | **A, F, G** | **Nil** |
| **21** | **8.66** | **Junction on right** | **L** | **A, F, G** | **Nil** |
| **22** | **9.46** | **Junction on left** | **L** | **A, F, G** | **Nil** |
| **23** | **9.76** | **Minor Cross Roads** | **M** | **A, F, G** | **10 x 2 on both approaches** |
| **24** | **10.25** | **Junction on left** | **L** | **A, F, G** | **Nil** |
| **25** | **10.40** | **Junction on Right** | **L** | **A, F, G** | **Nil** |
| **26** | **11.32** | **Double mini roundabout** | **M** | **A, F, G** | **10 x 2 on both approaches11x2, 18,23x1** |
| **27** | **11.22 – 12.33** | **Passage through approach to South Molton** | **L** | **A, F, G** | **10 x 4 regularly spaced** |
| **28** | **12.33** | **Turn on left onto B2226** | **L** | **A, C, F, G** | **10x2 plus 11x2, 18,23 x 2** |
| **29** | **12.33 – 12.76** | **Passage out of South Molton** | **L** | **A, F, G** | **10 x 4** |
| **30** | **12.76** | **First exit off roundabout stay on A 3226** | **L** | **A, C,F, G** | **10 x 2 on both approaches11 x 1, 18,23x2** |
| **31** | **13.66** | **Junction on left – riders take it** | **L** | **A, F, G** | **11 x 1, Direction arrow for riders, 18** |
| **32** | **15.17** | **Junction on left (Stags Head Cross)** | **L** | **A, F, G** | **Nil** |
| **33** | **16.16** | **Junction on left (Church Cross)** | **L** | **A, F, G** | **Nil** |
| **34** | **17.06** | **Junction on left (Heddon Cross)** | **L** | **A, F, G** | **Nil** |
| **35** | **18.01** | **Junction on right (Farthing Lane Cross)** | **L** | **A, F, G** | **Nil** |
| **36** | **18.90** | **Junction on left** | **L** | **A, F, G** | **Nil** |
| **37** | **18.9 to 19.8** | **Kerscott Hill 12% descent, poor surface** | **L** | **A, F, G** | **Note on CTT info** |
| **38** | **19.8** | **Junction on left** | **L** | **A, F, G** | **Nil** |
| **39** | **20.05** | **Junction on right, The Square, Swimbridge** | **L** | **A, F, G** | **Nil** |
| **40** | **20.55** | **Junction on right (Marsh Cross)** | **L** | **A, F, G** | **Nil** |
| **41** | **20.55 to 21.00** | **Landkey Village – parked vehicles** | **L** | **A, F, G** | **Note on CTT info, 10 x 1 on approach contra riders** |
| **42** | **21.26** | **Junction on left – riders take it** | **L** | **A, F, G** | **11 x 1, 23 Direction arrow for riders 18** |
| **43** | **21.60** | **Junction on left (Mount View)** | **L** | **A, F, G** | **Nil** |
| **44** | **22.00** | **Riders finish** | **M** | **A, B, C, E** | **Note on CTT info , 10 x 2 each side of finish line 18** |
| **45** | **Riders returning to HQ** | **Busy road to ride along** | **L** | **A, E, F, G** | **Note on rider’s start sheet** |
| **30** | **Route Description**  **S12/32S - Start on the A377 approximately 0.75 miles South East of Bishops Tawton at a point 12 yards from the southern end of the lay-by to the North of Newbridge (GR SS 572286).**  **Proceed South Eastwards to Umberleigh turn left onto the B3227 and proceed towards South Molton, continue to the junction with B3226 where turn left, continue to the first roundabout and take the first exit stay on the B3226. At the next junction and prior to the North Devon Link Road turn left. Follow this road through Filleigh, Swimbridge to Landkey. Just after leaving Landkey turn left, signed “Newport”.**  **Finish at Northern end of entrance to Bay View Garage, Landkey Road (GR SS 582314)**  **Approximate mileages: -**  **Umberleigh 5.2**  **South Molton 12.2**  **Left to Filleigh 13.6**  **Left to Newport 20.8**  **Finish 22**  **Race HQ Bishop Tawton VH** | | | | |
|  |

## SPECIFIC RISK ASSESSMENT

**To be used in case of any additional risk that is identified before event.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Route 🞎 Circuit 🞎 Venue 🞎 :** | | |  | | |
| **Date of event:** | | |  | | |
| **NO.** | **Location** | **Detail of hazard** | | **Persons at risk** | **Risk rating** |
|  |  |  | |  |  |
|  |  |  | |  |  |
|  |  |  | |  |  |
| **New control measures to reduce the above risk to low:** | | | | | |
|  | | | | | |
|  | | | | | |